

**STATEMENT OF INTENTION TO  
MINIMISE EXPENSES AND MAXIMISE RETURNS TO AUTHORISED PURPOSES**

The Otorohanga Club Incorporated is committed to the minimisation of expenses and the maximising of returns to the community. We will achieve this by:

- Ensuring that time spent on operations of gaming machines requirements is efficient, correct and kept to a minimum so unnecessary time is not charged.
- Having systems in place to track income, expenses and authorised purpose trends on a monthly basis, to show a regular assessment of the return to authorised purposes.
- Ensuring compliance with gambling operations, avoiding suspensions or fines including, but not limited to, ensuring grants outside of the Club are used for the purpose intended and funds are applied as requested in an amount to stay above 37.12% return to authorised purposes that the Club has consistently achieved.
- The accounts are checked before being authorised for payment by the President, Vice President and/or Executive member. The Secretary, The President or Vice President and/or Executive have authority to sign documents approved for payment.
- Donating to registered charitable organisations and to amateur sporting and youth organisations within the Otorohanga community.
- Guaranteeing no donations are given to professional sports people.
- All staff are fully trained in all gaming aspects. Gaming staff will attend refresher training annually and will attend any other training deemed necessary to ensure they are trained, competent and compliant under the rules of the Gambling Act 2003.
- All items needing fixing will be quoted before approval to ensure we are getting the best possible price. Where possible Club members in the relevant trades are approached.
- Assisting amateur sporting adjuncts like the Senior Section of the Club through the provisions of uniforms, equipment, and reasonable expenses to travel to compete in tournaments.
- Otorohanga Club Incorporated will help with welfare payments to needy members through grants or assistance with funeral expenses.

Otorohanga Club Incorporated is an integral part of the Otorohanga community. We pride ourselves on the facilities and amenities available to our members such as service groups, community based non-profit and support organisations.

The expenditure permitted for authorised purposes from our gaming income enables us to maintain the standard of facilities which benefit all concerned. Our support of local efforts to improve conditions for children in schools or sporting bodies are much appreciated as is the assistance to clubs adjuncts where expenses are incurred in traveling or competing with similar organisations.

Bronwyn Merrin  
Venue Manager